



MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalmchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

Place: Mangalore

Date: 22-06-2020

IQAC

Minutes of the Meeting

The meeting of IQAC was held on 22nd June 2020 at 10.00am at Moti Mahal College. Meeting was presided over by Mrs. Ashritha P Shetty, Director, and L.M.E.T® Principal welcomed all members.

Members present in the meeting:

Sl No.	Name	Designation	Signature
1.	Mrs. Ashritha P Shetty	Director, L.M.E.T®	
2.	Prof. Sooraj R.V	Principal, MMCHM	
3.	Mr. Jinraj Shetty	Operational Manager, Hotel Moti Mahal, Member	
4.	Mrs. Shakila Hegde	IQAC Co-ordinator, Member	
5.	Prof. Nikhliesh Nair	Professor, MMCHM, Member	
6.	Prof. Jayaram V	Visiting Faculty, Member	
7.	Mr. Sibin G Nair	Assistant Professor, MMCHM, Member	
8.	Mr. B R. Shetty	Office Manager, MMCHM	
9.	Mr. Shailesh R	Member of Alumni Association, Member	

Agenda of the meeting:

1. Covid-19 Precautions.
2. Revision Classes.
3. Academic Calendar for 2020-2021

A UNIT OF LAXMI MEMORIAL EDUCATION TRUST (R)

A.J. INSTITUTE OF ENGINEERING & TECHNOLOGY
A.J. HOSPITAL & RESEARCH CENTRE
A.J. INSTITUTE OF MEDICAL SCIENCES
A.J. INSTITUTE OF DENTAL SCIENCES

LAXMI MEMORIAL COLLEGE OF PHYSIOTHERAPY
LAXMI MEMORIAL COLLEGE OF NURSING
LAXMI MEMORIAL INSTITUTE OF NURSING

MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT
LAXMI MEMORIAL COLLEGE OF HOTEL MANAGEMENT
A.J. INSTITUTE OF MANAGEMENT
HOTEL MOTI MAHAL (3 Star)

LAXMI INSTITUTE OF PARA MEDICAL SCIENCES, AT AJIMS
A.J. INSTITUTE OF HOSPITAL MANAGEMENT
A.J. INSTITUTE OF PARAMEDICAL COURSES



MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

Minutes of Meeting:

1. The minutes of the previous meeting was read, confirmed and recorded.
2. It is discussed & decided to take all precautionary measures(as per the guidelines issued by the Government of Karnataka and Mangalore University) in connection with the wide spread of Covid-19 pandemic to safeguard the health of students and staff members.
3. It is noted by the committee that the revision classes are conducted for all the batches as per the notification received from Mangalore University and the same will be continued. It is also noted that the faculty members have submitted the revision class reports to the Principal on time.
4. As it is difficult to prepare the academic plan for the year 2020-2021 due to the spread of Covid-19 pandemic, the members suggested to wait till the University notifies the academic plan for the year 2020-2021.

The meeting concluded with vote of thanks given by Mrs. Shakila Hegde.

Prof. Sooraj. R. V.
Principal

Aggony 22/06/2020





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalmchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

IQAC

Compliance Report of the meeting held on 06/01/2020

Recorded on 22/06/2020

Sl No.	Decisions Taken/Resolution	Compliance
1.	To start the Admission Process in the month of March 2020.	Due to the spread of covid-19, admission process is delayed.
2.	To conduct the activities/events as per the academic calendar.	The activities/events scheduled till 2 nd week of March 2020 are executed successfully.
3.	To organize Book Exhibition & Essay Writing Competition	Organized successfully.
4.	To organize HACCP Training Session & Certification	Training session is done successfully. Certification process is delayed due to the restrictions imposed by the Government in connection with the wide spread of Covid-19.

Principal

22/06/2020
Moti Mahal College of Hotel Management
Falnir Road, Mangalore - 575 001





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

02-07-2021
Mangalore

IQAC

Minutes of Meeting

IQAC meeting was held on 2nd July 2021 at 10.00am at Principal's Cabin. The meeting was presided by Prof. Sooraj. R. V, Principal.

Members Present in the Meeting:

Sl No.	Name	Designation	Signature
1.	Prof. Sooraj. R. V	Principal	
2.	Mrs. Shakila Hegde	IQAC Coordinator	
3.	Mr. Nikhilesh Nair	Professor, Member	
4.	Adv/Prof. Jayaram. V	Visiting Faculty, Member	
5.	Mr. Sibin G Nair	Asst. Professor, Member	
6.	Mr. Jonal D Souza	Lecturer, Member	
7.	Mr. B. R. Shetty	Office Manager, Member	
8.	Mr. Shailesh	Member(Alumni)	
9.	Mr. Nikhil Shetty	Student Council President	

Agenda:

1. Review of previous minutes of meeting.
2. Academic Activities
3. University Examinations.
4. Academic Calendar & Budget for the year 2021-2022.





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

Minutes of Meeting:

1. The minutes of previous meeting was read, confirmed and recorded.
2. It is noted that many of the academic activities are done online.
3. It is noted that the University examinations are postponed due to the pandemic situation. It is discussed in detail to conduct the examination by taking all the precautions to prevent the spread of covid-19.
4. It is discussed in detail and decided to prepare the academic calendar and budget for the year 2021-2022 and forward to the management for approval. Principal to take care of the same.

The meeting was concluded by giving vote of thanks by Mrs. Shakila Hegde, IQAC Coordinator.

Prof. Sooraj. R. V.
Principal

PRINCIPAL
Moti Mahal College of Hotel Management
Falnir Road, MANGALORE - 575 001





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalachm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

IQAC

Compliance Report of the meeting held on 01/03/2021

Recorded on 02/07/2021

Sl No.	Decisions Taken/Resolution	Compliance
1.	To conduct Classes: Online/Offline	Done
2.	To do the necessary arrangements for University Examinations	Done.
3.	To review the Academic activities/Events	Done. Many events are done through the online/offline mode whereas a few got cancelled due to the restrictions in connection with the spread of Covid-19

Principal

02/07/2021
Principal
Moti Mahal College of Hotel Management
Falnir Road, MANGALORE - 575 001





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalmh@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

IQAC

Minutes of Meeting

The meeting of IQAC was held on 01/03/2021 at 10.00am at Principal's Cabin. The meeting was presided by Prof. Sooraj. R. V, Principal.

Members Present in the Meeting:

Sl No.	Name	Designation	Signature
1.	Prof. Sooraj. R. V	Principal	
2.	Mrs. Shakila Hegde	IQAC Coordinator	
3.	Mr. Nikhilesh Nair	Professor, Member	
4.	Prof. Jayaram. V	Professor, Member	
5.	Mr. Sibin G Nair	Asst. Professor, Member	
6.	Mr. Jonal R Dsouza	Lecturer, Member	
7.	Mr. Jinraj Shetty	Operations Manager, Hotel Moti Mahal, Member	
8.	Mr. B. R. Shetty	Office Manager, Member	
9.	Mr. Shailesh. R	Member(Alumni)	
10.	Mr. Nikhil Shetty	Student Council President	

Agenda:

1. Review of previous minutes of meeting.
2. Classes: Online/Offline.
3. University Examinations.
4. Review of Academic Activities/events organized.





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalmchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

Minutes of Meeting:

1. The minutes of previous meeting was read, confirmed and recorded.
2. The classes are held in the online and offline mode. It is noted that students and staff are following the covid-19 guidelines issued by the government.
3. It is noted that the University practical examination is scheduled in the month of March and theory examination in the month April. It is suggested by the members to take necessary steps to conduct the University practical and theory examinations.
4. It is noted that many of the academic activities are done online and offline mode successfully.

The meeting was concluded by giving vote of thanks by Mrs. Shakila Hegde, IQAC Coordinator.

Prof. Sooraj. R. V.

Principal PRINCIPAL

Moti Mahal College of Hotel Management
Falnir Road, MANGALORE - 575 001





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalmchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

IQAC

Compliance Report of the meeting held on 10/08/2020

Recorded on 01/03/2021

Sl No.	Decisions Taken/Resolution	Compliance
1.	Admission Process	Completed in the month of December 2020
2.	Academic Calendar, 2020-2021	Approved by the management.
3.	Budget, 2020-2021	Approved by the management
4.	To continue the Online Classes	Online Classes are conducted till the end of December 2020.
5.	To organize Induction Programme	Done

Principal

Moti Mahal College of Hotel Management
Falnir Road, MANGALORE - 575 001





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

Place: Mangalore

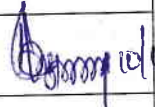


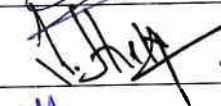
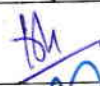
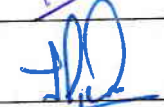
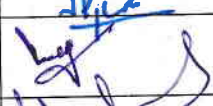

Date: 10-08-2020

IQAC

Minutes of the Meeting

The meeting of IQAC was held on 10th August 2020 at 10.30am at Moti Mahal College. Meeting was presided over by Prof. Sooraj. R. V, Principal, MMCHM.

Members present in the meeting:

Sl No.	Name	Designation	Signature
1.	Prof. Sooraj R.V	Principal, MMCHM	
2.	Mrs. Shakila Hegde	IQAC Co-ordinator	
3.	Prof. Jayaram V	Visiting Faculty, Member	
4.	Mr. Jinraj Shetty	Operational Manager, Hotel Moti Mahal, Member	
5.	Prof. Nikhliesh Nair	Professor, MMCHM, Member	
6.	Mr. Sibin G Nair	Assistant Professor, MMCHM, Member	
7.	Mr. B R. Shetty	Office Manager, MMCHM	
8.	Mr. Shailesh R	Member of Alumni Association, Member	

Agenda of the meeting:

1. Admission Process.
2. Academic Calendar for 2020-2021
3. Budget for 2020-2021.
4. Online Classes.
5. Induction Programme for New batch.





MOTI MAHAL COLLEGE OF HOTEL MANAGEMENT

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalachm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

Minutes of Meeting:

1. The minutes of previous meeting was read, confirmed and recorded.
2. It is noted that college has taken all precautions to prevent the spread of covid-19 pandemic and decided to continue the same procedures.
3. It is noted that the admission process is in progress.
4. Principal presented the academic calendar for the year 2020-2021 and the detailed discussion is held. The members have suggested to add a few more events based on the NAAC criterions and to send the same to the management for approval.
5. The Budget for the year 2020-2021 is presented by Mr. B. R. Shetty. It is decided to make the required changes based on the changes in academic calendar.
6. It is noted that the online classes are conducted in a befitting manner. The same to be continued as per the University notification.
7. It is decided to conduct the Induction Programme for the new batch in the month of November/December based on the University academic calendar.

The meeting was concluded by giving vote of thanks by Mrs. Shakila Hegde, IQAC Coordinator.

Prof. Sooraj, R. V.
Principal

PRINCIPAL

Moti Mahal College of Hotel Management
Falnir Road, MANGALORE - 575 001





**MOTI MAHAL COLLEGE
OF
HOTEL MANAGEMENT**

(Approved by AICTE, Ministry of HRD, Govt. of India,
New Delhi and affiliated to Mangalore University)

MOTI MAHAL ANNEXE
FALNIR ROAD, MANGALORE - 575 001.
KARNATAKA, INDIA

e-mail : motimahalchm@rediffmail.com
www.mmchm.lmet-edu.org

Ph. : 0824 - 2428493, 2441411 (5 lines), Ext : 274
Fax : 0824 - 2426690

IQAC

Compliance Report of the meeting held on 22/06/2020

Recorded on 10/08/2020

Sl No.	Decisions Taken/Resolution	Compliance
1.	To take the necessary steps as per the guidelines issued by the Government to prevent the spread of Covid-19	Executed successfully.
2.	To conduct Revision Classes	Conducted through online/offline mode successfully.
3.	To forward the Academic Calendar for the year 2020-2021 to the management for approval.	Prepared and presented in the meeting and forwarded to the management for approval.

Principal

10/08/2020
FALNIR ROAD, MANGALORE - 575 001

